

CITY OF PARIS
206 S. CENTRAL AVENUE, PARIS, IL 61944
217-465-7601

APPLICATION FOR EMPLOYMENT

DATE _____

POSITION APPLYING FOR _____
LAST NAME _____ FIRST NAME _____ MIDDLE INITIAL _____
HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____
HOME PHONE _____ WORK PHONE _____
DRIVER'S LICENSE NUMBER _____
NAME AND PHONE NUMBER OF PERSON TO CONTACT IN CASE OF EMERGENCY:

EMPLOYMENT INFORMATION:

List your work history starting with your most current employer.

EMPLOYER: _____
Address: _____
Supervisors Name: _____ Phone Number _____
Job Title: _____ Dates Employed: From _____ To _____
Job Duties: _____

Reason for leaving: _____

EMPLOYER: _____
Address: _____
Supervisors Name: _____ Phone Number _____
Job Title: _____ Dates Employed: From _____ To _____
Job Duties: _____

Reason for leaving: _____

EMPLOYER: _____

Address: _____

Supervisors Name: _____ Phone Number _____

Job Title: _____ Dates Employed: From _____ To _____

Job Duties: _____

Reason for leaving: _____

EDUCATION:

Name & Location

Did you graduate?

Degree Received

Yes No

High School: _____

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College: _____

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Graduate School: _____

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Trade or Business School _____

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Skills:

Please list any skill or special licenses that you possess that are related to the position for which you are applying: _____

OTHER:

1. Are you eligible to work in the U.S.? _____

2. Are any of your relatives employed by the City? _____

If yes, please state name and relationship _____

DRUG FREE WORKPLACE:

The City of Paris is committed to providing a drug free work place. All job offers will be contingent upon successful completion of a drug screening test.

I do hereby voluntarily agree to undergo a urinalysis test for drugs. I give my consent to release the urinalysis drug testing results to the City of Paris to be used as part of my job application process.

Signature of Applicant

APPLICANT'S STATEMENT

I certify that the answers given are hereby true and complete to the best of my knowledge. I understand that any false or misleading information given in my application or interview may result in discharge. I understand that neither this application nor any offer of employment constitutes an employment contract.

Signature of Applicant